NOTICE

ATTENDANCE & EXAMINATION RULES

- The college functions from 8:40 am to 3:20 pm with a 50 minutes lunch break between 11:10 AM and 12:00 Noon for the I year students and 12:00 noon to 12:50 pm for the other students.

- Every student shall be present in the class room sharp at 8:40 a.m. Late comers are liable to be punished/will be marked absent.

- Students must regularly attend all the classes and must take active interest in the theory and practical classes.

- A student shall put in at least 75% attendance in a semester (or year in the case of I year students) in order to be eligible to appear for the University examinations.

- A Student failing to put in 75% attendance on account of ill-health will be eligible to apply for condonation of the shortage of attendance provided he/she has 66% or more of attendance. The Principal may consider such cases on production of appropriate documentary evidence and recommend to the University for condonation.

- Students failing to get 75% attendance and not covered by item (v) above will be detained and will not be allowed to appear for the University examinations. They will have to get readmitted into the same semester and class in the succeeding year paying the tuition fee again.

- Students are not allowed to write the Mid examinations on late coming of 5 minutes after commencement of the Mid examination, 30 minutes in case of University Examinations. No re-conduct of any examination if they are absent, for the sake of any one, for any reason.

PRINCIPAL