



Anil Neerukonda Institute of Technology & Sciences (Autonomous)

(Permanent Affiliation by Andhra University & Approved by AICTE
Accredited by NBA (ECE, EEE, CSE, IT, Mech. Civil & Chemical) & NAAC)
Sangivalasa-531 162, Bheemunipatnam Mandal, Visakhapatnam District
Phone: 08933-225083/84/87 Fax: 226395
email: principal@anits.edu.in

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CIRCULAR

A meeting is convened with the members of grievances redressal committee held on 17-10-2022 at 11:00 AM in conference hall to discuss about the important suggestion raised by the students. All the members are requested to attend the meeting.

Members:

1. Prof K. Sri Rama Krishna, Principal
2. Prof. B. Nagaraju, HOD, Mechanical
3. Prof. V. Rajya Lakshmi, HOD, ECE
4. Dr.V.Murali, Assistant Principal
5. Dr.B.Ramesh Babu, Assistant professor, Mechanical
6. Mr. A.A. Santhosh Kumar, Admn. Officer
7. Ms. Kanchi chinmmay, III/IV Mech Student
8. Mr. Vinay Kumar .V, III/IV IT Student


Convener

Principal
Anil Neerukonda Institute of
Technology & Sciences
Sangivalasa- 531 162
Visakhapatnam Dist



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MINUTES OF MEETING

Minutes of Grievances Redressal committee meeting held on 17-10-2022 at 11:00AM at conference hall.

Members:

1. Prof K. Sri Rama Krishna, Principal
2. Prof. B. Nagaraju, HOD, Mechanical *[Signature]*
3. Prof. V. Rajya Lakshmi, HOD, ECE *[Signature]*
4. Dr.V.Murali, Assistant Principal
5. Dr.B.Ramesh Babu, Assistant professor, Mechanical *B.Ramesh Babu*
6. Mr. A.A. Santhosh Kumar, Admn. Officer
7. Ms. Kanchi chinmmay, III/IV Mech Student *Kanchi chinmmay 17/10/22*
8. Mr. Vinay Kumar .V, III/IV IT Student

Agenda:

- To discuss and address the grievances of the stakeholders
- Any other item with the permission of the chair

Discussions and resolutions:

The grievance redressal committee which was formed for addressing the issues raised by the stakeholders like faculty, students, technicians, parents and staff met today in the conference room. The grievances that were raised by all the concerned was placed before the committee for its perusal.

The convener addressed the members and put up each grievance for discussion to evaluate their merit and resolving it thereof.

The resolutions taken are summarized as below:

1. **Grievance:** Water problem and improper cleaning of wash rooms in EEE and IT Blocks.
Resolution: The complaint raised by the students was seriously viewed by the committee. It has directed the administrative supervisor, who is responsible for the maintenance of washrooms to physically check them once in three days. Further it has also advised the concern staff to provide the required quantities of cleaning agents. The water problem being faced in EEE & IT blocks was also addressed by the committee. The cause of the problem was found out from the plumber and he was further ordered to



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carryout the rectification process in both the departments.

2. **Grievance:** Floor Mats for hostel rooms and sports facilities like Caroms-board in boys hostel.

Resolution: The committee resolved to address this issue by initiating the procurement of sports items like caroms-board, chess board etc. required for boys hostel. Further the committee has decided to bring the issue of providing floor mats in all the hostel rooms to the notice of principal and management with a positive intent.

3. **Grievance:** Hygiene in washrooms of boy's hostel is not being maintained.

Resolution: In the post - Covid period, personal hygiene and of the surroundings is utmost necessary. In this context, the committee has viewed the grievance raised by the student inmates very seriously. The committee enquired about the problem with the hostel wardens and supporting staff. Based on this enquiry, it was resolved that the cleaning of washrooms has to be increased in frequency as the numbers of inmates have increased appreciably. The necessary instructions were given to this effect.

4. **Grievance:** An exclusive Gymnasium for girls.

Resolution: The inmates of girl's hostel requested for an exclusive gymnasium in the campus. The committee felt that this request is very much valid as the equipment used in girls gymnasium and their capacities will vary from that of boys. The members therefore agreed to put-up an indent to the management to create an exclusive Gymnasium for girls.

5. **Grievance:** Sports day has to be celebrated

Resolution: The principal and HOD's have already taken a decision to celebrate sports day on 4th March 2023 (Tentative).


Convener

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